

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** 19 July 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

---

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jemima Milton and Cllr James Sheppard (Chairman)

### **Wiltshire Council Officers**

Andrew Jack – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Helen Bradley - Locality Youth Facilitator

### **Town and Parish Councils**

Marlborough Town Council – Richard Allen & Noel Barrett-Morton

Mildenhall Parish Council – Rob Bailey

Ramsbury & Axford Parish Council – Sheila Glass

### **Partners**

Wiltshire Police – Inspector Nick Mawson

Dorset and Wiltshire Fire & Rescue Service – District Commander Jason Underwood

Healthwatch Wiltshire – Paul Lefever

**Total in attendance: 48**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Cllr Nick Fogg – Wiltshire Council.</li> <li>• Cllr Stewart Dobson – Wiltshire Council.</li> </ul>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting on 20 June 2016 were approved as a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following written Chairman's announcement was noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Online Programme – Extension of the basic broadband commitment scheme.</li> </ul>
6	<p><u>Partner Updates</u></p> <p>The following partner updates were noted:</p> <p>Wiltshire Police – written update</p> <ul style="list-style-type: none"> <li>• Inspector Nick Mawson was thanked for the recent policing of the Summer Solstice celebrations.</li> </ul>

#### Dorset and Wiltshire Fire & Rescue Service

- District Commander Jason Underwood advised that there had been some 24 incidents during the last 2 month period.

#### Healthwatch Wiltshire – written update

#### Wiltshire CCG – written update

#### Transition Marlborough

- Concerns were raised by the group re air quality issues in the centre of Marlborough and the whether there was an Area Board air quality action plan. The Chairman advised that the Area Board regarded air quality as a major issue in Marlborough and that to get any solutions to this issue would be over time and not due to a quick fix. The concerns of the group noted by the Area Board.

It was suggested that Wiltshire Council's Public Health department, Transition Marlborough and the Area Board could work together to piece together an air quality strategy and that updates would be given at future meetings.

#### Marlborough Town Council

- Well attended MANP Open Day on 18<sup>th</sup> June - more than 150.
- Roadshow now moving to parishes.
- Consultation being collated and analysed.
- Selling Chantry Lane toilets and renovating those at George Lane – to include Personal Care Room, Coach Driver's Rest Room and Tourist Information Point.
- The South West In Bloom judges were in Marlborough on 19<sup>th</sup> July 2016.
- This year's theme is Bees.
- Results announced on 6<sup>th</sup> October.

The Chairman thanked everybody for their updates.

7	<p><u>Fairtrade Marlborough</u></p> <p>Allison Burden from Fairtrade Marlborough and Nick Helps from Tesco's Marlborough gave a presentation that highlighted Marlborough's status as a Fairtrade town. A selection of Fairtrade products were made available to eat and drink before the meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Marlborough had become a Fairtrade town in March 2016.</li> <li>• That farmers own 50% of the Fairtrade system.</li> <li>• The education of shoppers to Fairtrade products.</li> <li>• That the Fairtrade range continues to grow.</li> <li>• Were planning to hold an annual awards event to recognise local businesses for going Fairtrade.</li> <li>• Were looking for volunteers to join the Fairtrade Steering Group.</li> </ul> <p>The Chairman thanked Allison Burden and Nick Helps for their presentation and thanked Tesco for its work with the local community.</p>
8	<p><u>MY Music Festival</u></p> <p>Jordan Williams - Marlborough's Wider Local Youth Network gave an update on the progress of plans to put on Marlborough's first ever open-air music festival just for young people.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The festival promises at least 6 live bands on stage, with Dirty Thrills headlining the event.</li> <li>• The festival takes place from 2.00pm to 10.00pm on Saturday 24<sup>th</sup> September at the Sports Field at Treacle Bolly.</li> </ul> <p>The Chairman thanked Jordan Williams for attending the Area Board and his hard work in organizing the festival.</p>
9	<p><u>Responses from Marlborough to Wiltshire Council's recent review of public transport services</u></p> <p>Jason Salter - Head of Wiltshire Council's Passenger Transport Unit gave a presentation that highlighted the responses from Marlborough to the Wiltshire Council review of public transport services.</p>

	<p>Points made included:</p> <p>Who answered the consultation?</p> <ul style="list-style-type: none"> <li>• 11,093 responses (543 from Marlborough Community Area).</li> <li>• 42% are male 57% female (38% male, 61% female).</li> <li>• 58% of respondents are over 65 years old (47% Marlborough).</li> <li>• 28% of respondents say they have mobility problems (21%).</li> <li>• 62% (60%) of respondents have access to a car etc but 38% (40%) do not.</li> <li>• 64% (49%) have a concessionary bus pass.</li> </ul> <p>The Options</p> <ul style="list-style-type: none"> <li>• Option 1 Withdraw funding for all supported evening services – 57% yes 43% no.</li> <li>• Option 2 Withdraw funding for all supported Sunday and public holiday services – 63% yes 35% no.</li> <li>• Option 3 Reduce the hourly services Mon-Fri to a two hourly service on the strategic bus network - 48% yes 52% no.</li> <li>• Option 4 Reduce rural bus services to 2-3 buses a day on regular routes and withdraw most of the infrequent services except those that are the only service to a group of villages – 38% yes 62% no.</li> <li>• Option 5 Reduce town bus services to 2-3 buses a day. Existing buses used by pupils within Warminster, Devizes, Bradford on Avon and Melksham would be retained – 51% yes 49% no.</li> <li>• Option 6 Withdraw all funding for all Council subsidised services – 22% yes 78% no.</li> </ul> <p>The Chairman thanked Jason Salter for his presentation.</p>
10	<p><u>Marlborough Community Area Transport Group</u></p> <p>Cllr Jemima Milton gave an update of the CATG meeting held on the 16 June 2016.</p>

	<p>The Area Board members present noted the CATG minutes dated 16 June 2016.</p> <p>The members considered a project from the Community Area Transport Group to fund a virtual footway on Manton High Street.</p> <p>It was noted that the Area Board would need to ratify the funding the full costs of the virtual footway at Manton High St at an approximate cost of £8,000 at the next Area Meeting.</p> <p><b>Note</b></p> <ul style="list-style-type: none"> <li>• <b><i>The Area Board ratified the funding of the full costs of the virtual footway at Manton High St at an approximate cost of £8,000 at a special Area Board meeting held on 9 August 2016.</i></b></li> </ul>
11	<p><u>Local Youth Network Update</u></p> <p>Helen Bradley was introduced as the Locality Youth Facilitator, which would replace the role of the Community youth Officer, this role would include:</p> <ul style="list-style-type: none"> <li>• Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented.</li> <li>• Grants – ensuring applications are dealt with as quickly and as simply as possible.</li> <li>• Mapping community provision – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people.</li> <li>• Communications – ensuring that activities are well promoted using the wider LYN network, OCM and social media (a shared task with CEMs).</li> <li>• Safeguarding – ensuring funding applications meet the Area Board requirements and that the Area Board responds quickly if any issues are referred to it.</li> </ul> <p>The Chairman thanked Helen Bradley for her update.</p>
12	<p><u>Update from Community Engagement Manager</u></p> <p>Andrew gave the Community Engagement Manager’s update.</p> <p>Points made included:</p> <p>Marlborough Disability Forum</p> <ul style="list-style-type: none"> <li>• Not enough done for disabled people – not inclusive.</li> </ul>

- To bring local disabled people together, involve them in local live more and to have a voice.
- Planning a first get-together; maybe September or October.
- Needs to be informal – a tea and cake gathering where people can be relaxed.
- Maybe one in the afternoon and one in the evening (many disabled people work) where organisers can join in on conversations and find out about people's situations.

#### Promoting area board meetings

- Met with Chairman and Head of Comms at Wiltshire Council.
- Better promotion of meetings through Comms.
- Ideas to make the networking session really vibrant.
- Could this time be an informal Parish Council Forum?
- Meetings to have locally relevant themes – be useful to people.
- Venue for training for parish councils – Planning, Housing, Structure?
- Venue, times, etc. to be looked at again in 2017.

#### Road to Rio

- Over 500,000km logged throughout Wiltshire.
- More than 18,000 taking part.
- 12 teams completed the 9281km to Rio de Janeiro .
- Marlborough currently in 7<sup>th</sup> place out of 18 areas!

#### Clean for the Queen

- Lots more activity in town and throughout the villages.
- Clearing up for Marlborough in Bloom today!

	The Chairman thanked Andrew Jack for his update.
13	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered three applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <ul style="list-style-type: none"> <li>• <b>Kennet and Avon Canal Trust, £3,000 agreed in principle for Crofton beam engines boiler repairs.</b></li> <li>• <b>Froxfield Memorial Hall, £650 agreed in principle for Froxfield Memorial Hall new exterior doors.</b></li> <li>• <b>Phoenix Brass Band, £2,500 agreed in principle for Phoenix brass tenor horn section updating.</b></li> </ul> <p><b>Note</b></p> <p><b><i>All three applications could only be agreed in principle by the Area Board members present, due to the meeting being incurate. The three funding applications were subsequently granted at a special Area board held on 9 August 2016.</i></b></p>
14	<p><u>Positive Activities for Young People Grant Scheme</u></p> <p>The Wiltshire Councillors were asked to consider one application to the PAYP Grants Scheme:</p> <ul style="list-style-type: none"> <li>• <b>Aldbourn Youth Council requesting £5,000 for Youth Adventure Programme 2016/17.</b></li> </ul> <p><b><i>This application was deferred as members felt further detail on the application was required and were not able to determine the application due to being inquorate, the Chairman apologised to the members of the Aldbourn Youth Council in attendance at the meeting.</i></b></p> <p><b><i>The application requesting £5,000 for Youth Adventure Programme 2016/17 was ratified by Cllr John Thomson – Cabinet Member for Area Boards.</i></b></p> <p><b><i>At a special Area Board held on 9 August 2016 the Area Board members resolved:</i></b></p> <p><b><i>That it endorsed:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>£1,700 for an alternative sports day including £1,200 for a skate</i></b></li> </ul>



	<p><b>ramp and up to £500 for workshops;</b></p> <ul style="list-style-type: none"> <li>• <b>£700 for horse riding, subject to further details on the young people involved being submitted to, and agreed with, the Area Board.</b></li> <li>• <b>That the Area Board supported in principle the £250 for a Graffiti workshop, however recommends further discussion on the details at a future meeting nearer to the event.</b></li> <li>• <b>To note that the ‘Splash Down’ event for mid-August was out of time.</b></li> <li>• <b>That the Area Board did not endorse £1,670 for a trip to Thorpe Park due to there being limited long-term benefits for young people.</b></li> <li>• <b>That the Area Board reminded youth grant applicants to submit funding requests with as much notice as possible and requests that the Aldbourne Youth Council present their plans for the next 12 months at a future Area Board meeting.</b></li> </ul>
15	<p><u>Any Other Questions</u></p> <p>There were none.</p>
16	<p><u>Urgent items</u></p> <p>There were none.</p>
17	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 27 September 2016 at the Town Hall, Marlborough.</p>